

MEETING

BUSINESS MANAGEMENT OVERVIEW AND SCRUTINY COMMITTEE

DATE AND TIME

WEDNESDAY 23RD APRIL 2014

AT 7.00 PM

VENUE

HENDON TOWN HALL, THE BURROUGHS, NW4 4BG

TO: MEMBERS OF BUSINESS MANAGEMENT OVERVIEW AND SCRUTINY COMMITTEE (Quorum 3)

Chairman: Councillor Hugh Rayner
Vice Chairman: Councillor Brian Salinger

Councillors

Maureen Braun	John Hart	Rowan Quigley Turner
Jack Cohen	Kath McGuirk	Barry Rawlings
Brian Gordon	Alison Moore	

Substitute Members

Geoffrey Johnson	Susette Palmer	Brian Schama
John Marshall	Lord Palmer	Alan Schneiderman

You are requested to attend the above meeting for which an agenda is attached.

Andrew Nathan – Head of Governance

Governance Services contact: Andrew Charlwood 020 8359 2014
andrew.charlwood@barnet.gov.uk

Media Relations contact: Sue Cocker 020 8359 7039

ASSURANCE GROUP

ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Minutes of the Previous Meeting	1 - 10
2.	Absence of Members	
3.	Declaration of Members' Interests a) Disclosable Pecuniary Interests and Non Pecuniary Interests b) Whipping Arrangements (in accordance with Overview and Scrutiny Procedure Rule 17)	
4.	Public Question Time (if any)	
5.	Members' Items (submitted in accordance with Overview and Scrutiny Procedure Rule 9) (if any)	
	Call-in	
6.	Any matters Referred by Members of the Committee relating to key decisions made by: Cabinet 2 April 2014 Cabinet Resources Committee 2 April 2014; or Any action taken by Cabinet Member(s) and /or Directors/Chief Officers under delegated powers (Executive Functions)	11 - 12
	Councillor Calls for Action	
7.	Councillor Calls for Action (Submitted in accordance with Overview and Scrutiny Procedure Rule 22) (if any)	
	Business of the Committee	
8.	Overview and Scrutiny Annual Report 2013/14	13 - 32
9.	Task & Finish Groups / Overview & Scrutiny Panels – Legacy Arrangements	33 - 62
10.	Business Management Overview and Scrutiny Committee Work Programme	63 - 74

11.	Any Other Items the Chairman Decides are Urgent	
-----	---	--

FACILITIES FOR PEOPLE WITH DISABILITIES

Hendon Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting, please telephone Andrew Charlwood 020 8359 2014 andrew.charlwood@barnet.gov.uk. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff or by uniformed custodians. It is vital you follow their instructions.

You should proceed calmly; do not run and do not use the lifts.

Do not stop to collect personal belongings

Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions.

Do not re-enter the building until told to do so.

This page is intentionally left blank

Decisions of the Business Management Overview and Scrutiny Committee

11 March 2014

AGENDA ITEM 1

Members Present:-

Councillor Hugh Rayner (Chairman)
Councillor Brian Salinger (Vice-Chairman)

Councillor Jack Cohen
Councillor Brian Gordon
Councillor John Hart
Councillor Alison Moore

Councillor Rowan Quigley Turner
Councillor Barry Rawlings
Councillor Alan Schneiderman
(In place of Kath McGuirk)

Also in attendance:

Councillor Dean Cohen – Cabinet Member for Environment
Councillor David Longstaff – Cabinet Member for Safety and Resident Engagement
Councillor Kate Salinger – 20 MPH Zones Task and Finish Group Chairman

Apologies for Absence:

Councillor Maureen Braun

Councillor Kath McGuirk

1. MINUTES OF THE PREVIOUS MEETING

RESOLVED that:

1. The minutes of the meeting held on 6 January 2014 be approved.
2. In relation to the actions and resolutions agreed at the Business Management Overview and Scrutiny Committee on 6 January 2014, the Committee were informed that minute item 12 (Task and Finish Groups / Scrutiny Panel – Recommendation Tracking) which related to the issue of the provision of secondary school places had been referred to the 23rd January 2014 Education Overview and Scrutiny Committee for consideration under the work programme. The Committee were advised that the Education Overview and Scrutiny Committee would receive a report on Provision of Secondary School Places and Vocational Opportunities at their meeting on 19th March 2014.

2. ABSENCE OF MEMBERS

An apology for absence had been received from Councillor McGuirk who was being substituted for by Councillor Schneiderman.

3. DECLARATION OF MEMBERS' INTERESTS

Member	Subject	Interest declared
Councillor Hugh Rayner	Agenda Item 8 (Local Authority New Build Programme)	Non-pecuniary interest by nature of being a director of a company which lets properties to social housing tenants and, in some, cases recipients of Discretionary Housing Payments
Councillor Jack Cohen	Agenda Item 10 (Crime and Disorder Scrutiny 2013/14)	Non-pecuniary interest by nature of being a former probation officer and a member of Napo

4. PUBLIC QUESTION TIME (IF ANY)

None.

5. MEMBERS' ITEMS

None.

6. CALL-INS

None.

7. COUNCILLOR CALLS FOR ACTION

None.

The Chairman announced a variation in the order of the agenda. Agenda Item 9 (North London Waste Authority) would be considered before Agenda Item 8 (Local Authority New Build Programme).

8. NORTH LONDON WASTE AUTHORITY

The Chairman welcomed the Cabinet Member for Environment (Councillor Dean Cohen), the Strategic Director for Growth and Environment (Pam Wharfe), the Housing and Environment Lead Commissioner (Declan Hoare) and the Acting Waste Strategy Manager (Michael Lai) for the item.

Finance

The Acting Waste Strategy Manager advised the Committee that the North London Waste Authority (NLAW) levy for 2013/14 was £2.146 million or 11.5% higher than in 2012/13. £1.079 million of the increase was attributable to the Council's decision to consign its co-mingled dry recyclates to the NLWA from October 2013 rather than make its own arrangements for treatment. It was expected that the increase of £1.079 million

would be offset by an estimated income of £1.028 million for 2013/14 and 2014/15 as a consequence of Barnet qualifying for payments that will be made by the NLWA under its Commingled Income Payment Scheme.

The Committee were informed that the Council were currently benchmarking the cost of their waste streams against other council's costs. It was reported that the Landfill Tax was due to rise next year.

Procurement – Waste Services Contract and Fuel Use Contract

The Acting Waste Strategy Manager updated the Committee on the NLWA procurement for two activities: Waste Services Contract (treatment of waste for disposal, recycling and composting); and Fuel Use Contract (fuel produced through the treatment of waste). It was reported that the two procurement processes had been halted in September 2013 due to the pressure on local authority funding, changes in the projected lifespan of the existing Edmonton Energy from Waste facility, and changes in the planning environment. The NLWA were working with the constituent boroughs on developing an alternative waste strategy based on using the existing Edmonton Energy from Waste facility up to 2025 and replacing it with a new facility. It was reported that potential savings of up to £900 million could be achieved against the procurement options previously explored.

Inter Authority Agreement

In relation to the Inter Authority Agreement, the Committee were advised that the previous draft agreement was in the process of being redrafted. The NLWA constituent boroughs appear to be supportive of the introduction of menu pricing which would be reflective of the actual cost of treating the different types of waste streams.

The Committee noted that the NLWA policy on the provision of Household Waste Recycling Centres (HWRCs) in the North London area made a case for the provision of an additional two HWRCs in Barnet. Additional facilities would increase Barnet's recycling rate but it is likely that the costs would be largely borne by Barnet.

North London Waste Plan

Referring to the North London Waste Plan, the Acting Waste Strategy Manager advised the Committee that this was a planning document which set out policies for determining planning applications for waste facilities and future site requirements for waste management use in the area to meet London Plan requirements. In relation to the Pinkham Way site, the Committee were informed that part of the site had previously been purchased from the Council by the NLWA for use as a waste facility site. The other part of the site remains in Council ownership. A planning application submitted in May 2011 which proposed the use of the site for NLWA waste management facilities and a Barnet Council depot was withdrawn in April 2013 due to changes in the NLWA procurement process. Options for the site were currently being explored.

A Member identified that government guidance in June 2013 had indicated that co-mingled waste collections would not be permissible from January 2015 and that the Council's had recently introduced co-mingled collections as part of the new waste collection arrangements. The Acting Waste Strategy Manager advised that the Revised EU Waste Framework Directive provided that separated waste collections would be the default position where they were necessary to provide high quality materials, and where

they were technically, environmentally and economically practicable. It was the Council's position that co-mingled collections had increased recycling, that the quality of waste streams at the Biffa site in Edmonton was being monitored, and that the council would pass any tests in relation to the technical, environmental and economic reasons why a separated collection is not viable in Barnet.

The Committee highlighted that the NLWA had procured the Pinkham Way site from the Council for £12.5 million and then had found no use for the site. It was questioned who was accountable for this decision. The Strategic Director for Growth and Environment advised the Committee that the NLWA was made up of Member representatives from the constituent boroughs and that changing circumstances with the NLWA had caught up with the procurement processes. It was reported that Enfield's position had changed substantially and they were now more supportive of an energy from waste plant.

A Member referred to the Memorandum of Understanding on NLWA procurement signed in August 2008 and questioned whether this had covered site selection and transport requirements. The Acting Waste Strategy Manager reported that the NLWA had looked across the seven boroughs and wider as part of the procurement process. It was noted that there was no current active list of potential waste disposal sites.

Responding to a question from the Committee, the Strategic Director for Growth and Environment reported that there were limited options for additional HWRC sites in the borough.

The Committee noted that NLWA levy costs were based on figures from two years ago rather than being a reflection of the current price for the various waste streams. It was questioned whether the prices should be adjusted in-year or live to reflect the actual cost of processing. A move to menu pricing could include in-year charging.

A Member questioned whether there were issues with plastic bags being included in co-mingled waste and questioned whether the Council could offer plastic bag recycling as an option to residents. Officers reported that some of the plastic bags included in the co-mingled waste stream might be recycled (granulation), but the offer of a dedicated plastic bag recycling service would need an outlet to be commissioned via the NLWA. It was noted that the current policy was to encourage residents to recycle plastic bags via existing outlets such as supermarkets.

A Member requested a breakdown of the value of the co-mingled waste stream. Officers reported that income would be affected by the quantities of the different materials (e.g. volumes of paper, plastics, tins etc). However, values were expected to be in the region of £25 per tonne. The Cabinet Member for Environment confirmed that the income from the co-mingled waste collections would not be lower than for separated collections.

RESOLVED that:

- 1. The Committee note the update on the North London Waste Authority as set out in the report.**
- 2. The Cabinet Member for Environment be requested to liaise with the North London Waste Authority regarding:**
 - i) the identification of additional sites for Household Waste Recycling Centres in Barnet to increase recycling rates; and**

ii) **potential options for developing a plastic bag recycling scheme.**

3. **The Cabinet Member for Environment refer to the North London Waste Authority the concerns of the Committee regarding the £12.5 million procurement of the Pinkham Way site which failed to result in the delivery of a new waste facility site.**

9. LOCAL AUTHORITY NEW-BUILD PROGRAMME

The Chairman welcomed the Cabinet Member for Housing (Councillor Tom Davey), the Strategic Director for Growth and Environment (Pam Wharfe), the Housing and Environment Lead Commissioner (Declan Hoare), the Director of Business Services at The Barnet Group Ltd. (Troy Henshall) and the Head of New Build at The Barnet Group Ltd. (Tony Piggott) for the item.

In presenting the item, the Cabinet Member for Housing informed the Committee that the local authority new-build programme had delivered new affordable homes and was currently under budget. He added that the new tenants had been positive about the properties.

A Member commented that Barnet required over 10,000 homes to meet population demands. It was noted that the new-build scheme would deliver a relatively small number of new homes and it was questioned whether new sites for affordable homes had been identified as part of the programme. The Director of Business Services reported that the current developments were using in-fill sites and work was on-going to identify the best use of these sites. Proposals for 30 additional units had been developed in detail and work was on-going to develop schemes for a further 10-15 units on additional sites. The Committee were informed that the sites currently under development had fewer issues than some of the sites to be used later in the programme which may require demolition work to take place before construction could commence.

The Strategic Director for Growth and Environment reported that a revised Housing Strategy was in development which would set out options for meeting construction site demands to enable the achievement of housing targets. It was noted that the Housing Strategy would be reported to the new Housing Committee in June 2014. The Committee were informed that the Council had commissioned Savills to identify opportunities for using Housing Revenue Account headroom for new housing development.

A Member highlighted that there had been some slippage in the current developments and questioned what lessons had been learnt from the initial phases. The Director of Business Services reported that the main issues had been delays commencing on-site and planning restrictions. Members were advised that the Warwick Close scheme had been dropped because of site issues. A planning application for a scheme in Bedford Road was due to be submitted in May 2014.

The Committee noted that tenants had been placed on five year fixed tenancies and questioned whether they would qualify for right-to-buy. The Cabinet Member for Housing informed the Committee that tenants currently qualified for right-to-buy after five years.

RESOLVED that the update on the Local Authority New-Build Programme as set out in the report and above be noted.

10. CRIME AND DISORDER SCRUTINY

The Chairman welcomed the Cabinet Member for Resident Safety and Engagement (Councillor David Longstaff), Detective Superintendent (Neighbourhoods and Crime) Mark Strugnell, the Strategic Director for Growth and Environment (Pam Wharfe) and the Head of Community Safety (Kiran Vagarwal) for the item.

The Head of Community Safety advised the Committee that the Barnet Community Safety Engagement Group was being replaced by Safer Neighbourhoods Boards effective from April 2014.

A Member questioned how the Council and police worked with the probation service to monitor offenders who were under a supervision order and sought clarification of the impact on local policing services. The Head of Community Safety advised the Committee that the police and Council had links with the national probation service, adding that the issue of how Community Rehabilitation Companies and the National Probation Service were working together had been raised with the Mayor's Office for Policing and Crime (MOPAC). The Committee noted that a review of the Offender Management Strategy was currently being undertaken and the revised Strategy would be reviewed by the Safer Communities Partnership Board, Children's Trust Board and Health & Well-Being Board.

A Member questioned how the system would deal with increasing number of offenders. The Head of Community Safety reported that the 'through the prison gate' system provided support to ex-offenders. She added that there were Ministry of Justice pathways aimed at reducing re-offending.

The Committee sought assurance that local policing knowledge would be retained under the neighbourhood policing model. Detective Superintendent Strugnell informed the Committee that ward officers (a Police Constable and Police Community Support Officer) would be retained in the new model. He added that Safer Neighbourhoods Teams (SNT) had been increasing in size over recent years and it was confirmed that these teams would remain. The main change to SNTs had been that they were being deployed flexibly.

The Committee welcomed the reduction in the number of crimes and the fear of crime in Barnet. In relation to the borough wide Dedicated Place Order for Street Drinking, commonly referred to as the Alcohol Free Zone (AFZ), the Committee queried how effective this had been in reducing instances of street drinking. Detective Superintendent Strugnell confirmed that there had been a positive impact as a result of the introduction of the AFZ.

A Member highlighted a risk to Home Start and Victim Support due to their reliance on volunteers to provide their services.

Officers confirmed that the updated Safer Communities Strategy would be considered by the new Community Leadership Committee and the Safer Communities Partnership Board.

Responding to a question Detective Superintendent Strugnell informed the Committee that Barnet had a strong neighbourhood watch. 40 new neighbourhood watches had

come online in the last year and there were now over 800 in the borough with 15,000 members.

A Member questioned whether information sharing protocols were in place between the various statutory agencies in line with Section 115 of the Crime and Disorder Act 1998. Officers confirmed that the relevant protocols were in place and that information was shared via the multi-agency Integrated Officer Management.

A Member highlighted that he had experienced difficulty in getting in contact with his local SNT. Detective Superintendent Strugnell undertook to look in to this issue to ensure that SNTs were available to Members and members of the public.

Responding to a question about the cultural awareness of the police, Detective Superintendent Strugnell reported that these issues were covered in central and local training through programmes such as the 8 – 10 week Street Tutoring scheme for officers. The Cabinet Member for Safety and Resident Engagement added that the Safer Neighbourhood Boards had representation from across the community.

Detective Superintendent Strugnell undertook to report back to the Committee on the issue of the Alert Com system used by Barnet Borough Watch to communicate with its members. The Committee reported that as they system was in private ownership, continued use of the system could not be guaranteed. It was highlighted that this posed a significant risk to the effectiveness of Barnet Borough Watch.

The Committee were advised that Automatic Number Plate Recognition (ANPR) would be introduced borough-wide from April 2014. Detective Superintendent Strugnell reported that had been used in Barnet recently using equipment borrowed from other police forces.

Members noted that in considering the issues set out in the report, the Committee had discharged its statutory duties in relation to the scrutiny of crime and disorder functions as required by the Police and Justice Act 2006.

RESOLVED that:

- 1. The Committee note the updates on the: New Policing Model; Enhancements to the Safer Communities Strategy; Delivery against the Safer Communities Strategy 2011/12 to 2013/14; and Barnet Community Safety Engagement Group as set out in the report.**
- 2. The Committee request that outcomes from the implementation of borough-wide Alcohol Free Zone be reported to the Community Leadership Committee.**
- 3. Detective Superintendent Strugnell be requested to report back to the Committee on continuity arrangements for the Barnet Borough Watch communications system.**
- 4. The Committee refer the Neighbourhood Policing Model to the work programme of the Community Leadership Committee for consideration in the 2014/15 municipal year.**

11. PARKING POLICY (CASH METERS) TASK AND FINISH GROUP

The Chairman of the Parking Policy (Cash Meters) Task and Finish Group, Councillor Brian Gordon, presented the findings and recommendations of the Group. Councillor Alan Schneiderman, a Labour Member of the Task and Finish Group, was also in attendance to address the Committee on recommendation 1 which related to the reintroduction of cash pay and display meters.

Councillor Gordon informed the Committee that the Group had been sympathetic to those that were calling for the return of cash as a parking payment method, but the additional costs to convert the recently introduced credit/debit card machines to accept cash (as detailed on page 24 of the Task and Finish Group report) was an issue. Councillor Gordon highlighted that following the removal of pay and display machines in 2011, the community had reluctantly accepted pay by phone as the primary payment method for parking. It was highlighted that the policy to remove cash meters had already been implemented meaning that the Group had to consider the current position. He advised the Committee that the Conservative Members on the Group had agreed that the success of credit/debit card machines introduced in December 2013 should be evaluated before any recommendation was made to Cabinet whether or not to convert the new machines to accept cash payments.

The Committee questioned whether the reintroduction of cash as a payment method would actually increase churn (the turnover of vehicles parking) on the high street or not. Councillor Gordon highlighted that there were potential further costs arising from the reintroduction of cash as pay and display machines had been vandalised in the past.

Councillor Schneiderman advised the Committee that the written and verbal evidence submitted to the Task and Finish Group had indicated support for the reintroduction of cash pay and display machines in high streets and car parks. It was on this basis that the Labour Group had made an alternative recommendation 1 which proposed the immediate reintroduction of cash as a payment method through the conversion of the recently introduced credit/debit card pay and display machines.

A Member suggested that introduction of pay by phone and the implementation of a cashless parking policy had been very unpopular and had contributed to consumers staying away from town centres.

Officers reported that the total cost detailed in Figure 2 in paragraph 6.3 was incorrect and should be £259,831.

Councillor Moore MOVED a motion that the Committee actively supports the Labour Group recommendation 1. Upon being put to the vote, the motion was LOST. The Chairman informed the Committee that the report of the Task and Finish Group would be referred to Cabinet including both the majority group and minority group recommendations. Cabinet would vote on whether they accepted or rejected the two alternatives for recommendation 1.

RESOLVED that the Committee endorse the report for onward referral to Cabinet on 2 April 2014.

12. 20 MPH ZONES TASK AND FINISH GROUP

The Chairman of the 20 MPH Zones Task and Finish Group, Councillor Kate Salinger, presented the findings and recommendations of the Group.

RESOLVED that the Committee endorse the report for onward referral to Cabinet on 2 April 2014 subject to the amendment of recommendation 2 as follows:

“Cabinet are recommended to review on a case by case basis other areas where a 20 mph zone could be suitable to be implemented.”

13. BUSINESS MANAGEMENT OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME

RESOLVED that:

- 1. the Committee note the Forward Work Programme.**
- 2. officers be requested to add Task and Finish Groups – Legacy Arrangements to the work programme for the 23 April 2014 meeting.**
- 3. The Committee refer the Neighbourhood Policing Model to the work programme of the Community Leadership Committee for consideration in the 2014/15 municipal year**

14. ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

None.

The meeting finished at 9.52 pm

This page is intentionally left blank

AGENDA ITEM 6

Cabinet Resources Committee – 2 April 2014	
Report	Report of the Cabinet Member for Education, Children and Families, Decision Item 9 – Children's Service Contract Arrangements and Extensions
Called in by	Councillor Barry Rawlings
Decision, Reason and Objective	<p>Decision:- 1.1.2 (The 10 Short Breaks contracts to be varied and extended for the period of 1 April 2014 to 31 March 2015, up to the value of £603,955)</p> <p>Reason for call-in:-</p> <p>To ask about the variation to funding of these organisations including Mapledown School</p> <p>Objective:-</p> <p>To refer the decision to the appropriate commissioning committee to re-consider the variation in funding</p>

This page is intentionally left blank

Meeting	Business Management Overview and Scrutiny Committee
Date	23 April 2014
Subject	Overview and Scrutiny Annual Report 2013/14
Report of Summary	Scrutiny Office The Overview and Scrutiny Annual Report, attached at Appendix A, provides the Council with details of overview and scrutiny work undertaken during 2013/14.

Officer Contributors	Andrew Charlwood, Overview and Scrutiny Manager Anita Vukomanovic, Overview and Scrutiny Officer Ash Tadjrishi, Overview and Scrutiny Officer
Status (public or exempt)	Public
Wards affected	All
Enclosures	Appendix – Overview and Scrutiny Annual Report 2012/13
For decision by	Council

Contact for further information:
 Andrew Charlwood, Overview and Scrutiny Manager
 020 8359 2014, andrew.charlwood@barnet.gov.uk

1. RECOMMENDATIONS

- 1.1 That the Committee endorse the Overview & Scrutiny Annual Report 2013/14 as set out at Appendix A for onward referral to Council.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 Council, 19 May 2009, 'Report of the Special Committee (Constitution Review), 21 April 2009, 'Overview & Scrutiny: New Arrangements'
- 2.2 Policy and Performance Overview & Scrutiny Committee, 13 April 2010, 'Scrutiny Review of Effectiveness'
- 2.3 Business Management Overview & Scrutiny sub-Committee, 16 December 2010, 'Overview & Scrutiny Review'
- 2.4 Policy and Performance Overview & Scrutiny Committee, 6 April 2011, Overview & Scrutiny Review
- 2.5 Special Committee (Constitution Review), 6 April 2011, Overview & Scrutiny Review
- 2.6 Annual Council, 17 May 2011, Report of the Special Committee (Constitution Review)
- 2.7 Business Management Overview and Scrutiny Committee, 11 July 2011, Overview and Scrutiny Annual Report 2010/11
- 2.8 Council, 12 July 2011, Overview and Scrutiny Annual Report 2010/11
- 2.9 Business Management Overview and Scrutiny Committee, 18 April 2012, Overview and Scrutiny Annual Report 2011/12
- 2.10 Council, 10 July 2012, Overview and Scrutiny Annual Report 2011/12
- 2.11 Council, 16 April 2013, Report of the Constitution, Ethics and Probity Committee – Council approved a report from Constitution, Ethics and Probity Committee which included the establishment of the following new committees:
- Contract Monitoring Overview and Scrutiny Committee
 - Education Overview and Scrutiny Committee
- 2.12 Business Management Overview and Scrutiny Committee, 2 May 2013, Overview and Scrutiny Annual Report 2012/13

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 The Overview and Scrutiny Committees must ensure that the work of Scrutiny is reflective of the Council's priorities.
- 3.2 The three priority outcomes set out in the 2013 – 2016 Corporate Plan are: –
- Promote responsible growth, development and success across the borough.
 - Support families and individuals that need it – promoting independence, learning and well-being.
 - Improve the satisfaction of residents and businesses with the London Borough of Barnet as a place to live, work and study.
- 3.3 All Overview and Scrutiny work undertaken during 2013/14 has given due consideration to the Council's priorities, strategic objectives, outcomes and targets as detailed on the 2013 – 2016 Corporate Plan.

4. RISK MANAGEMENT ISSUES

- 4.1 None in the context of this report.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 Pursuant to the Equality Act 2010, the Council has a legislative duty to have 'due regard' to eliminating unlawful discrimination, advancing equality and fostering good relations in the contexts of age, disability, gender reassignment, pregnancy, and maternity, religion or belief and sexual orientation.
- 5.2 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:
- The Council's leadership role in relation to diversity and inclusiveness; and
 - The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 Any financial implications arising from overview and scrutiny work was addressed in individual reports to the relevant decision-making body.

7. LEGAL ISSUES

- 7.1 Section 21 of the Local Government Act 2000 provides that the Executive arrangements by a local authority must:
- (1) include provision for the appointment by the authority of one or more overview and scrutiny committees.
 - (2) ensure that their overview and scrutiny committees have power between them –
 - i) to review or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are the responsibility of the executive,
 - ii) to make reports or recommendations to the authority or the executive with respect to the discharge of any functions which are the responsibility of the executive,
 - iii) to review or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are not the responsibility of the executive,
 - iv) to make reports or recommendations to the authority or the executive with respect to the discharge of any functions which are not the responsibility of the executive,
 - v) to make reports or recommendations to the authority or the executive on matters which affect the authority's area or the inhabitants of that area”.
- 7.2 The Localism Act 2011 allows Councils to return to a committee form of governance under schedule 2. The Council passed a resolution at full Council in January 2014. A committee system form of governance will come into effect from Annual Council (2 June 2014). As a consequence, overview and scrutiny arrangements will no longer exist in their current format. The Localism Act 2011 requires that health scrutiny is retained in a committee system form of governance.

8. CONSTITUTIONAL POWERS

- 8.1 The scope of Overview and Scrutiny Committees is contained within Part 2, Article 6 of the Constitution.
- 8.2 The Terms of Reference of the Overview and Scrutiny committees are set out in the Overview and Scrutiny Procedure Rules (Part 4 of the Constitution).
- 8.3 Overview and Scrutiny Procedure Rule 7 requires that the Business Management Overview and Scrutiny Committee will, each year, produce an Overview and Scrutiny Annual Report for Council.

8.4 Full Council has approved a draft constitution which deletes all sections relating to overview and scrutiny except for provisions relating to health scrutiny. The new constitution will be effective from Annual Council 2014.

9. BACKGROUND INFORMATION

9.1 Revised Overview & Scrutiny arrangements have been introduced in May 2009, May 2011 and May 2013.

9.2 When the revised scrutiny arrangements were implemented in May 2009, it was agreed that the effectiveness of the Overview & Scrutiny function should be reviewed annually.

9.3 In accordance with the requirement, a review of effectiveness was carried out in early 2011. As a consequence of the findings of the review, the council adopted a revised Overview & Scrutiny structure in May 2011.

9.4 Under the current structure, the council has six Overview & Scrutiny Committees, together with scope for the establishment of Panels and Task and Finish Groups.

9.5 The appendix provides a summary of the work undertaken by Barnet's Overview and Scrutiny Committees, Panels and Task and Finish Groups during 2013/14.

9.6 The Committee are requested to endorse the Overview and Scrutiny Annual Report 2013/14 for reporting to Council.

10. LIST OF BACKGROUND PAPERS

10.1 None.

Cleared by Finance	JH/AD
Cleared by Legal	SW

This page is intentionally left blank

Barnet Council

Overview and Scrutiny Annual Report

2013/14

Background

Overview & Scrutiny was introduced in local government through the implementation of the Local Government Act 2000. The role of Overview & Scrutiny has been strengthened over time through the introduction of the following legislation: Health & Social Care Act 2001; Local Government and Public Involvement in Health Act 2007; Crime and Disorder Act 2006, Localism Act 2011; and Health and Social Care Act 2012.

The Localism Act 2011 contained a provision that local authorities could choose to adopt a “committee system” form of governance. In January 2014, full Council resolved that Barnet would adopt a committee system effective from Annual Council 2014. This is the final Overview & Scrutiny Annual Report which will detail work completed during 2013/14 and outline legacy arrangements.

Structure

During 2013/14, Overview & Scrutiny in Barnet has been delivered through a committee structure and through time-limited working groups. Councillors who are not part of the Executive (or Cabinet) sit on these Committees. Overview & Scrutiny Committees hold the Council’s Cabinet to account by examining various functions of the Council, asking questions about how decisions have been made and considering whether service improvements are needed. Overview & Scrutiny also raises issues that are important to local people and scrutinises the performance of the Council and partner organisations. It is a key mechanism for driving forward service improvement.

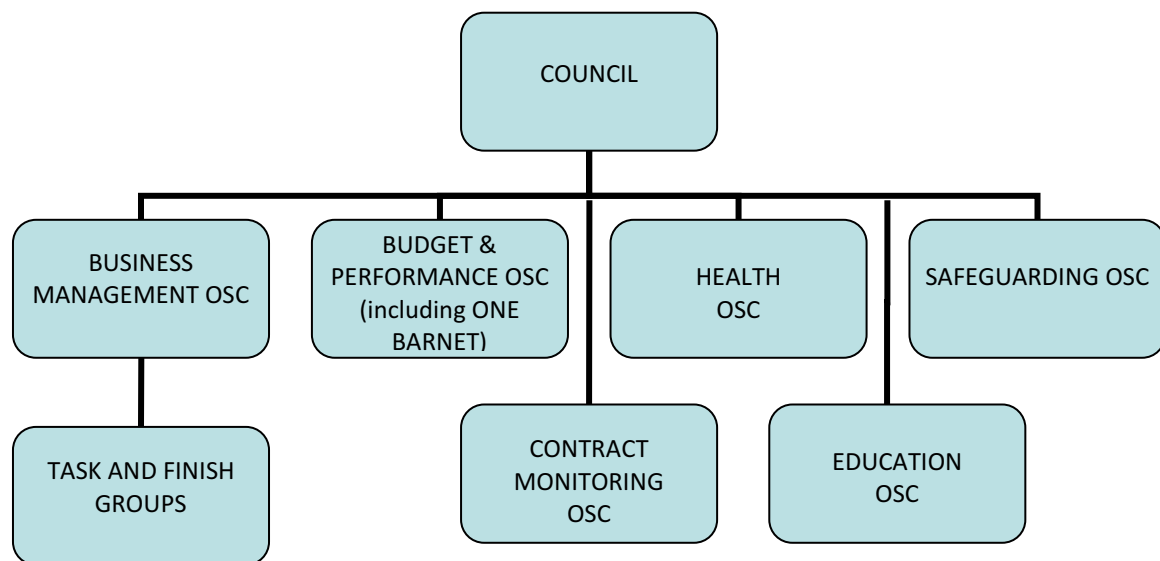
The Centre for Public Scrutiny *Good Scrutiny Guide* defines four principles of effective public scrutiny as:

1. Constructive critical friend challenge
2. Amplifies the voices and concerns of the public
3. Led by independent people who take responsibility for their role
4. Drives improvement in public services

Overview and Scrutiny in Barnet

Barnet has 63 Councillors. The Cabinet is made up of the Leader of the Council and nine other Councillors. The other remaining (non-executive) Councillors are appointed to sit on Overview and Scrutiny Committees or other committees (e.g. planning, licensing, forums, area committees, partnership boards etc.) which are responsible for carrying out a range of governance or quasi-judicial functions for the Council.

In 2013/14 Overview & Scrutiny was delivered under the following structure:



Under this structure there are two committees which deal with statutory matters (Health Overview & Scrutiny Committee and Business Management Overview & Scrutiny Committee) and four other committees (Budget & Performance Overview & Scrutiny Committee, Safeguarding Overview & Scrutiny Committee, Contract Monitoring Overview & Scrutiny Committee and Education Overview & Scrutiny Committee). This structure has been in place since May 2013.

Overview and Scrutiny Committees

Business Management Overview & Scrutiny Committee

The Business Management Overview & Scrutiny Committee has a wide ranging remit and its terms of reference include many of the statutory powers conferred upon overview and scrutiny committees including: call-ins; councillor calls for action; and crime & disorder scrutiny. The Committee also consider policy and strategy not in the remit of other committees. During 2013/14 the Committee continued its management of the call-in process and, in addition, appointed Task & Finish Groups. It also considered reports on:

- Members' Item – Your Choice Barnet (July 2013)
- Amendments to the Housing Allocations Scheme and Introduction of a Placements Policy (September 2013)
- Saracens Event Day CPZ Review (October 2013)
- Members' Item – Parking Policy (October 2013)
- Draft Equalities Policy and Communities Together Action Plan (November 2013)
- Interim Update Report on Growth and Regeneration Programme (January 2014)
- Housing Strategy (January 2014)
- Parking Policy Task and Finish Group – Update (January 2014)
- Local Authority New-Build Programme (March 2014)
- North London Waste Authority (March 2014)
- Crime and Disorder Scrutiny (March 2014)
- 20 MPH Zones Task and Finish Group – Final Report (March 2014)
- Parking Policy Task and Finish Group – Final Report (March 2014)
- Overview and Scrutiny Annual Report (April 2014)
- Task and Finish Groups / Scrutiny Panels – Committee System Legacy (April 2014)

Petitions

Following legislative changes arising from the Local Democracy, Economic Development and Construction Act 2009, the Committee took on additional responsibility for considering petitions which had received between 2,000 and 7,000 signatures, triggering a provision to 'call an officer to account'. In October 2013, a petition in relation to road safety (Walksafe N14 Petition) was considered by the Committee. The Committee received representations from the Walksafe N14 lead petitioner, the Cabinet Member for Environment and relevant officers. Following the debate on this issue, the Cabinet Member for Environment undertook to commission a site investigation to develop a detailed safety scheme for the area.

Call-in

The Business Management Overview and Scrutiny Committee had the (statutory) power to 'call-in' a decision before it was implemented. Calling-in a decision allows Overview and Scrutiny Members to review and challenge decisions after they have been taken, but before implementation. Cabinet Members and Officers regularly attend the Business Management Overview & Scrutiny Committee to answer questions and provide information to the Committee Members. Call-in powers relate to Executive (or Cabinet) functions/decisions. Any decision made by the Cabinet, an individual Cabinet Member or a key decision taken by an officer using delegated powers may be called-in. However, there are various exceptions that may be applied.

In 2013/14, the Business Management Overview and Scrutiny Committee considered 6 call-in requests (compared to 9 call-ins during 2012/13). Full details of the items called in during 2013/14 are shown in **Appendix 1**.

Budget and Performance Overview & Scrutiny Committee

In 2013/14 the Budget and Performance Overview & Scrutiny Committee continued its regular scrutiny of the Council's corporate performance information, improvement initiatives and financial performance data. The Committee also continued its scrutiny of the Strategic Outline Cases, Business Cases and Closures Reports for the projects within the One Barnet Programme.

During the year, the Budget and Performance Overview & Scrutiny Committee considered reports on:

- Quarter Four and Year End 2012/13 Financial and Corporate Performance (June 2013)

- One Barnet Programme (June, September, December 2013)
- Quarter One Finance and Corporate Performance (September 2013)
- Parking Pilot Schemes (September 2013)
- Review of Capital Programme (September 2013)
- Medium Term Financial Strategy proposals for the period 2014/15 – 2016/17 (November 2013)
- Quarter Two Finance and Corporate Performance (December 2013)
- One Barnet – Waste and Street Scene (December 2013)
- One Barnet – Sport and Physical Activity Review (December 2013)
- Quarter Three Finance and Corporate Performance (March 2014)
- One Barnet Programme Final Report (March 2014)
- Empty Properties Task and Finish Group Report – Final Report (March 2014)

In relation to scrutiny of the council's performance against Corporate Plan performance targets, the Committee made a number of recommendations to Cabinet Members and officers on areas of underperformance and associated service improvement initiatives. In addition, the Committee also had oversight of the Council's Budget and Medium Term Financial Strategy and made a number of recommendations in this regard.

In addition to the budget and performance scrutiny activity outlined above, the Committee scrutinised a number of project updates, output specifications, business cases and closure reports in relation to the One Barnet programme. Following consideration of these items, a number of recommendations were made to the Cabinet Resources Committee and officers.

Scrutiny of the Council's budget remained the key focus of the Committee. The November 2013 meeting was dedicated to scrutinising performance against the financial savings set out in the Council's Business Planning 2013/14 to 2015/16 proposals.

Contract Monitoring Overview & Scrutiny Committee

The Contract Monitoring Overview and Scrutiny Committee was established at the start of the 2013/14 municipal year with the purpose of scrutinising performance against targets that are included within the Corporate Plan and otherwise relating to the services provided by the Customer & Support Group, Development & Regulatory Services, The Barnet Group Ltd, HB Public Law, NSL and other major contracts to enable challenge of external service providers.

During the year, the Committee received reports on:

- Contract Monitoring – Organisational Arrangements (June 2013)
- The Barnet Group Ltd End of Year Performance Report 2012/13 (June 2013)
- Parking Services Performance (June 2013)
- Quarter 1 External Contracts Performance (October 2013)
- CSG and R_e Ltd. Contract Objectives (October 2013)
- Quarter 2 External Contracts Performance (January 2014)
- Shared Legal Services Update (January 2014)
- External Contracts – Management Resources (January 2014)
- Quarter 3 External Contracts Performance (March 2014)
- CSG and R_e Ltd. Closedown Reports (March 2014)
- Street Lighting PFI Contract Performance (March 2014)

Education Overview & Scrutiny Committee

The Education Overview & Scrutiny Committee was established at the start of the 2013/14 municipal year. Its purpose was to scrutinise the Council and its partners in the discharge of statutory duties in relation to the provision of school places and education within the Borough and to monitor the implementation of the Education Strategy for Barnet.

During the year, the Committee received reports on:

- School Place Planning (July 2013)
- Barnet Education Strategy (July 2013)
- Emerging Findings of the Early Years Review (October 2013)
- Proposals for Post-16 Alternative Education Provision (October 2013)
- Education Update Report – Key Stage 2 Results (October 2013)
- School Priority Areas (October 2013)
- Children and Families Bill 2013 (January 2014)
- Key Stage 4 Results (January 2014)
- Early Years Review Task and Finish Group (January 2014)
- Education Strategy Overview and Scrutiny Panel – Update (January 2014)
- How Scrutiny Can Influence and Improving Local Education Results (January 2014)

- Alternative Provision in Barnet (March 2014)
- Standing Advisory Committee on Religious Education (March 2014)
- Implementation of the Education Strategy (March 2014)
- Provision of Secondary School Places and Vocational Opportunities (March 2014)
- Educational Provision in Barnet – Annual Report (March 2014)

Safeguarding Overview & Scrutiny Committee

During 2013/14 the Safeguarding Overview and Scrutiny Committee continued its scrutiny of the work of the Independent Safeguarding Children’s Board and Multi-Agency Safeguarding Board. The Committee’s work programme reflected the work taking place to drive improvements in the provision of education and social care for children and young people and adults in need of social care support.

During the year, the Committee considered reports on:

- Telecare Update (June 2013)
- Local Account of Adult Care Services (June 2013)
- Safeguarding Adults Peer Review (June 2013)
- Barnet Multi-Agency Safeguarding Adults Board Annual Report 2012/13 and Safeguarding Strategy 2013-15 (September 2013)
- Tackling Sexual Exploitation, Abuse and Grooming (September 2013)
- Working Together to Safeguard Children (September 2013)
- Adults and Communities Delivery Unit Annual Complaints Report 2012/13 (October 2013)
- Safeguarding Children’s Board Annual Report 2012/13 (October 2013)
- Safeguarding in Barnet (October 2014)
- Children Subject to Child Protection Plan 2012/13 (November 2013)
- New OFSTED Inspection Frameworks for Child Protection and Looked After Children (November 2013)
- Your Choice Barnet Task and Finish Group – Final Report (November 2013)
- National Winterbourne View Programme – Barnet’s Response and Compliance Report (November 2013)
- OFSTED Inspection Frameworks (November 2013)
- Analysis of Children Subject to a Child Protection Plan (November 2013)
- Community Advice Contract (January 2014)

- Multi-Agency Safeguarding Hub Update Report (January 2014)
- Local Account of Adult Care Services (April 2014)
- Care Bill Update Report (April 2014)
- Application of The Mental Capacity Act 2005 and Deprivation of Liberty Safeguards (April 2014)
- Corporate Parenting Advisory Panel Annual Report 2012/13 (April 2014)
- Adoption Service Annual Report (April 2014)
- Fostering Service Annual Report (April 2014)
- Children and Families Act (April 2014)

Additionally, the Committee have received a number of “Enter and View” reports from Barnet Healthwatch. Committee Members have also completed a programme of announced and unannounced visits to young people’s hostels.

Health Overview & Scrutiny Committee

The Health Overview and Scrutiny Committee continued its work scrutinising the NHS during a time of considerable transformation including the enactment of new organisational structures arising from the Health and Social Care Act 2012, the implementation of the Barnet, Enfield and Haringey Clinical Strategy and the transfer of public health services to local authority control.

During the year, the Committee received reports on:

- Members’ Item – Diabetes Screening (July 2013)
- Barnet, Enfield and Haringey Clinical Strategy (July 2013)
- GP Services – Brunswick Park Medical Centre and Finchley Memorial Hospital (July 2013)
- Transport Services – Finchley Memorial Hospital (July 2013)
- Update on NHS Transition (July 2013)
- Maternity Services (Caesarean Births) (July 2013)
- Barnet Healthwatch (July 2013)
- Francis Report – Implications for the Health Overview and Scrutiny Committee (July 2013)
- Transport Services – Finchley Memorial Hospital (October 2013)
- Members’ Item – Breast Screening Services at Finchley Memorial Hospital (October 2013)
- Barnet, Enfield and Haringey Clinical Strategy Update (October 2013)

- Barnet Healthwatch Enter and View Report – Thames Ward (October 2013)
- Health and Social Care Integration (October 2013)
- Dolphin Ward Update (October 2013)
- Maternity Services (Caesarean Births) (October 2013)
- NHS Health Checks Task and Finish Group – Update (October 2013)
- Members’ Item – Sexually Transmitted Diseases (October 2013)
- Members’ Item – GP Services in Barnet (October 2013)
- Members’ Item – GP Services at Finchley Memorial Hospital (December 2013)
- Members’ Item – Site Issues at Finchley Memorial Hospital (December 2013)
- Barnet, Enfield and Haringey Clinical Strategy (December 2013)
- NHS Quality Accounts – Mid Year Update (December 2013)
- Maternity Services (Caesarean Births) (December 2013)
- GP Services in Barnet (December 2013)
- Barnet Healthwatch Enter and View Reports – Ken Porter Ward and Thames Ward (December 2013)
- Breast Screening Services at Finchley Memorial Hospital (December 2013)
- NHS Health Checks Scrutiny Review (December 2013)
- GP Services at Finchley Memorial Hospital (March 2014)
- Site Issues at Finchley Memorial Hospital (March 2014)
- Barnet Healthwatch Enter and View Report – Woodfield House (March 2014)
- Annual Report of the Director for Public Health (March 2014)
- Public Health Commissioning Intentions (March 2014)
- NHS Health Checks Scrutiny Review (March 2014)
- Quality Accounts – Barnet and Chase Farm Hospitals NHS Trust; Royal Free Hospital NHS Foundation Trust; Community London Health NHS Trust; Barnet, Enfield & Haringey Mental Health Trust; and North London Hospice (May 2014)

In scrutinising the items above, the Committee made a number of recommendations to health partners on their plans / strategies and ongoing delivery of health services within the borough. In addition, Committee Members raised a number of service related issues through Members Items and sought information from health partners on these. The Committee also considered the Quality Accounts of health partners operating within Barnet and made formal comments for inclusion in the Accounts.

The Committee’s Chairman and other Committee Members continued to represent Barnet at meetings of the North Central London Sector Joint Health Overview and

Scrutiny Committee, alongside neighbouring Councils, Camden, Enfield, Haringey and Islington. These meetings were attended by senior staff of NHS services across the North Central London sector where trends, pressures and priorities were regularly discussed. Minutes of the Joint Health Overview and Scrutiny Committee are included in agenda for the Barnet Health Overview and Scrutiny Committee to ensure that Barnet Members have an effective oversight of the work of the joint committee.

Task and Finish Groups

Task and Finish Groups comprise five elected councillors who work together to undertake in-depth reviews of a service, policy or issue of concern to local people. Task and Finish Groups are time limited and normally complete their review within three months of being established, although this timescale is flexible and dependent on the topic under review.

The Business Management Overview & Scrutiny Committee is responsible for coordinating and monitoring the work of Task and Finish Group. The Committee consider topics suggested by non-Executive Members and determine which will progress to review. Once a review has been convened, political groups nominate councillors to serve on each Task and Finish Group. Task and Finish Groups are empowered to determine their own terms of reference and what evidence they wish to receive. At the conclusion of a review, the Task and Finish Group will make evidence based recommendations to the Cabinet or relevant partner organisation.

During 2013/14, six Task and Finish Groups were established, each of which completed reviews:

- Your Choice Barnet
- Early Years Review
- 20 MPH Zones
- Empty Properties
- NHS Health Checks
- Parking Policy (Cash Meters)

Findings and recommendations from these reviews were reported to Cabinet on 25 February and 2 April 2014.

During 2011/12, the Scrutiny Office introduced a mechanism to track the progress made by the council (or public sector partners) in implementing recommendations made by Task and Finish Groups which had been accepted by the relevant decision making body. Updates were reported at six, 12 and 18 month intervals to the Business Management Overview & Scrutiny Committee. This mechanism enabled Scrutiny Members to monitor

the outcomes of their work and challenge areas where they feel inadequate progress had been made. After 18 months, monitoring ceases and the reviews are closed. Though the Business Management Overview & Scrutiny Committee will be dissolved when the new committee system of governance comes in to being from June 2014, updates will continue to be reported in to the relevant successor committees.

Overview and Scrutiny Panels

Scrutiny Panels operate in a similar way to Task and Finish Groups but comprise seven members (with substitutes) and some of their meetings are held in public. Scrutiny Panels also review services, policies or issues of concern to local people. A Scrutiny Panel set up to consider the Education Strategy for Barnet reported a number of recommendations to the Cabinet at the 24 June 2013 meeting. Monitoring the implementation of the recommendations made by the Panel has been undertaken by the Education Overview & Scrutiny Committee.

Overview and Scrutiny Legacy

In the development of the new committee system form of governance, officers from the Governance Service have reviewed the work programmes of all six overview and scrutiny committees and have incorporated, where appropriate, items of business from overview and scrutiny committees.

In relation to the recommendations made by Task & Finish Groups and Overview & Scrutiny Panels, arrangements have been put in place to enable the new theme committees to monitor the implementation of recommendations made by these groups to ensure that positive outcomes are achieved.

As there remains a statutory requirement to retain health scrutiny in a committee system form of governance, the work of the Health Overview & Scrutiny Committee will continue under the current arrangements.

Total Number of Call-ins by Year:

Year	Number
2006-07	53
2007-08	45
2008-09	40
2009-10	11
2010-11	24
2011-12	17
2012-13	9
2013-14	6

Detail of Call-ins:

Date	Item called in
3 July 2013	The Sale of the Council's Freehold interest in the former Hendon Football Club Ground and adjoining land at Claremont Road, Hendon NW2 1AE
3 July 2013	Amendments to Housing Allocations Scheme and the Introduction of a Placements Policy
3 July 2013	Development and Regulatory Services (DRS): Selection of the Preferred and Reserved Bidder as the council's Strategic Partner to form a Joint Venture to deliver the DRS Services
18 November 2013	Pavilion Way HA8
18 November 2013	Sport and Physical Activity
6 January 2014	Future CCTV Service

This page is intentionally left blank

Meeting	Business Management Overview and Scrutiny Committee
Date	23 April 2014
Subject	Task & Finish Groups / Overview & Scrutiny Panels – Legacy Arrangements
Report of	Scrutiny Office
Summary	This report outlines arrangements for monitoring the implementation of recommendations made by Task & Finish Groups and Overview & Scrutiny Panels in the committee system form of governance

Officer Contributors	Andrew Charlwood, Overview and Scrutiny Manager Anita Vukomanovic, Overview and Scrutiny Officer Ash Tadjrishi, Overview and Scrutiny Officer
Status (public or exempt)	Public
Wards affected	All
Key Decision	No
Enclosures	Appendix A – Task & Finish Groups and Overview & Scrutiny Panel Recommendations Referred to Theme Committees
Reason for urgency / exemption from call-in	N/A
Contact for Further Information:	Andrew Charlwood, Overview and Scrutiny Manager, 020 8359 2014 andrew.charlwood@barnet.gov.uk

1. RECOMMENDATION

- 1.1 That the Committee note the arrangements for referring recommendations made by Task & Finish Groups and Overview & Scrutiny Panels to theme committees in the new committee system form of governance effective from 2 June 2014 .**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 Business Management Overview and Scrutiny Committee, 11 March 2014, Decision Item 13, Business Management Overview and Scrutiny Committee Future Work Programme – the Committee requested that officers add an item to the work programme for the 23 April 2014 meeting on Task and Finish Groups / Overview and Scrutiny Panels – Legacy Arrangements.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1. The Overview and Scrutiny Committees must ensure that the work of Scrutiny is reflective of the council's priorities.
- 3.2. The three priority outcomes set out in the 2013 – 2016 Corporate Plan are;
- Promote responsible growth, development and success across the borough;
 - Support families and individuals that need it – promoting independence, learning and well-being; and
 - Improve the satisfaction of residents and businesses with the London Borough of Barnet as a place to live, work and study.
- 3.3 Recommendations made by Task & Finish Groups and Overview & Scrutiny Panels take into consideration during the review lifecycle the Council's priorities, strategic objectives, outcomes and targets as detailed on the 2013 – 2016 Corporate Plan.

4. RISK MANAGEMENT ISSUES

- 4.1 Failure to embed the recommendations made by Task & Finish Groups and Overview & Scrutiny Panels into the new committee system is likely to have reputational implications for the Council. In undertaking scrutiny reviews, non-Executive Members have scrutinised council services or considered issues of public concern and made a number of policy proposals or recommendations for service improvements. Failure to implement these recommendations after they have been agreed by the Executive undermines the work of these scrutiny bodies. To mitigate this risk, recommendations made by scrutiny bodies will be added to the work programmes of the new theme committees to enable their implementation to be monitored by elected Members.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:

- The Council's leadership role in relation to diversity and inclusiveness; and
- The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 Recommendations made by Task & Finish Groups and Overview & Scrutiny Panels must take into account the resource implications of any recommendations they present to Cabinet. Any specific financial or resources considerations are detailed in the final reports of the individual task and finish groups or overview and scrutiny panels when they report to Cabinet.

7. LEGAL ISSUES

- 7.1 The Localism Act 2011 allows Councils to return to a committee form of governance under schedule 2. The Council passed a resolution at full Council in January 2014. A committee system form of governance will come into effect from Annual Council (2 June 2014). As a consequence, overview and scrutiny arrangements will no longer exist in their current format. The Localism Act 2011 requires that health scrutiny is retained in a committee system form of governance.

8 CONSTITUTIONAL POWERS

- 8.1 The scope of the Overview and Scrutiny Committees is contained within Part 2, Article 6 of the Council's Constitution.
- 8.2 The Terms of Reference of the Scrutiny Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).
- 8.3 Item 8 of Business Management Overview & Scrutiny Committee Terms of Reference states that its role is:

“To coordinate and monitor the work of scrutiny panels and task and finish groups, including considering reports and recommendations and referring to the relevant decision-making body.”

9. BACKGROUND INFORMATION

- 9.1 In January 2014 Full Council resolved to adopt a committee system form of governance effective from Annual Council (2 June 2014). As such, overview and scrutiny committees (except for the Health Overview & Scrutiny Committee) will be abolished; the Cabinet and overview and scrutiny committees will be replaced by thematic committees with decision making powers.
- 9.2 During 2013/14, a total of six scrutiny reviews have been completed as follows:
- Your Choice Barnet Task and Finish Group

- Early Years Review Task and Finish Group
 - 20 MPH Zones Task and Finish Group
 - Empty Properties Task and Finish Group
 - NHS Health Checks Scrutiny Review
 - Parking Policy (Cash Meters) Task and Finish Group
- 9.3 Findings and recommendations from these reviews were reported to Cabinet on 25 February and 2 April 2014.
- 9.4 In addition to the reviews referred to at 9.2 above, there are two additional groups which completed their work in 2012/13 and are in the 'live' monitoring period:
- Task and Finish Groups Review of Effectiveness
 - Education Strategy Overview and Scrutiny Panel
- 9.5 Under current arrangements, the Business Management Overview and Scrutiny Committee monitor the implementation of recommendations approved by Cabinet at six-monthly intervals up to a maximum of 18 after the reviews report their findings and recommendations to Cabinet (the live monitoring period).
- 9.6 As the reviews undertaken during 2013/14 have progressed through the Council's decision-making structures, Members have sought assurance that the recommendations made by these groups will be embedded into the new governance arrangements. In accordance with this request, officers have reviewed the scrutiny reviews in the live monitoring period and are proposing to refer them to the work programmes for the following theme committees:
- Education Strategy Overview and Scrutiny Panel – **Children, Education, Libraries and Safeguarding**
 - Your Choice Barnet Task and Finish Group – **Adults & Safeguarding Committee**
 - Early Years Review Task and Finish Group – **Children, Education, Libraries & Safeguarding Committee**
 - 20 MPH Zones Task and Finish Group – **Environment Committee**
 - Empty Properties Task and Finish Group – **Housing Committee**
 - NHS Health Checks Scrutiny Review – **Health Overview & Scrutiny Committee / Health & Well-Being Board**
 - Parking Policy (Cash Meters) Task and Finish Group – **Environment Committee**
- 9.7 The recommendations made by the Task and Finish Groups Review of Effectiveness will not be carried forward to a successor committee in the new system as the Leader has stated that Task and Finish Groups will not continue in the new system. The recommendations made by that group are included in Appendix A for information only.
- 9.8 As part of a project to develop work programmes for the new theme committees, officers have added the items detailed at 9.8 above to the work programmes for the new commissioning committees. Items have been allocated to committees on the basis of the themes of the recommendations that they have made. The new committees will have an opportunity to review and approve their draft work programmes at the first

meetings in the 2014/15 municipal year. The approach to allocating the recommendations to committee has been approved the Chairman of the Business Management Overview & Scrutiny Committee and the Assurance Director. Governance Service Officers will ensure that Delivery Units produce reports updating the committees on the implementation of recommendations at the appropriate time.

- 9.9 The Committee are requested to note the arrangements that have been put in place to monitor the implementation of recommendations made by Task & Finish Groups and Overview & Scrutiny Panels and make comments and/or recommendations to officers regarding any refinements required.

10. LIST OF BACKGROUND PAPERS

- 10.1 None.

Cleared by Finance	JH/AD
Cleared by Legal	CE

This page is intentionally left blank

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
Review of Effectiveness of TFGs	18/04/13	1. The Leader of the Council and Interim Chief Executive be requested to ensure that high level officer support from across the Council's Directorates is provided to Task and Finish Groups to assist Scrutiny Members in undertaking effective and timely reviews. It is requested that this recommendation be agreed and implemented with immediate effect.	That recommendation 1 as set out in Annex 1 of the report on the Review of Effectiveness of Task and Finish Groups be agreed					

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		<p>2. The Business Management Overview and Scrutiny Committee agree to make the following changes to the management of Task and Finish Group Reviews:</p> <ul style="list-style-type: none"> - Develop arrangements for Scrutiny Members and members of the public to highlight topical and/or timely issues and for these to be prioritised in the Task and Finish Group work programme under the leadership of the Chairman of the Business Management Overview and Scrutiny Committee. - Reduce bureaucracy around convening and appointing Members to enable a more flexible approach to be taken. - Encourage Group Secretaries to appoint Members to Task and Finish Groups based on personal and professional skill sets. - For each suggested review, a Feasibility Study should be completed before the review progresses to ensure that the review is timely and will add value. - Ensure that Task and Finish Groups have an external focus 	<p>That the report be welcomed and that Constitution Ethics and Probity Committee consider, as part of its review of the Constitution to implement a proposed return to the Committee system, how Committees could be enabled to establish smaller working groups to look in detail at issues on a time limited basis</p>					

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		<p>3. The Scrutiny Office be requested to deliver by the end of December 2012 the following initiatives to develop Scrutiny Members skills and increase public awareness and participation in Task and Finish Group reviews:</p> <ul style="list-style-type: none"> - Scrutiny Media Engagement Strategy; and - Scrutiny Member Development Programme 	<p>That the report be welcomed and that Constitution Ethics and Probity Committee consider, as part of its review of the Constitution to implement a proposed return to the Committee system, how Committees could be enabled to establish smaller working groups to look in detail at issues on a time limited basis</p>					

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
Education Strategy Overview & Scrutiny Panel	24/06/13	<p>1. The Panel recommend that, pursuant to the role of championing high educational standards and the needs of vulnerable children, the overview and scrutiny committee with responsibility for education matters receive a six-monthly update detailing the educational outcomes and Ofsted outcomes for all publicly funded schools (maintained, Academy and Free Schools) in the borough. Upon consideration of this information:</p> <p>i. The Committee may wish to invite head teachers, chairs of governors and local authority governors to give evidence in relation to the performance of their schools should Members have concerns they wish to raise.</p> <p>ii. The Committee may wish to convene a time-limited working group to consider any concerns arising regarding particular groups or aspects of educational provision in the borough as a whole</p>	Recommendation to be incorporated in to 'An Education Strategy for Barnet 2013-14-15/16'	Children's Trust Board	Dec-13	Jun-14	Dec-14	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		2. The Panel recommend that the Cabinet endorse the proposal to adopt a streamlined approach to nominating Local Authority Governors (as set out in the Annex).	Referred to CEP and GFC					
		3. The Panel recommend a review of the training schedule for governors offered through the council's traded service is undertaken, to ensure that it meets the needs of governors in fulfilling their responsibilities within the increasingly autonomous school system.	Recommendation to be incorporated in to 'An Education Strategy for Barnet 2013-14-15/16'					
		4. The Panel recommend that the Council pilot, initially for one year, the production of an annual report to parents on educational provision in Barnet to be published on the internet.	Recommendation to be incorporated in to 'An Education Strategy for Barnet 2013-14-15/16'					
		5. The Panel recommend that the Council develop best practice guidance for governing bodies to ensure the delivery of good governance and share best practice across the borough.	Recommendation to be incorporated in to 'An Education Strategy for Barnet 2013-14-15/16'					

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		6. The Panel recognises that the Learning Network Inspector service is well regarded and valued by schools. It recommends that the council maintain the provision of a dedicated, appropriately qualified education professional link for all schools going forward.	Recommendation to be incorporated in to 'An Education Strategy for Barnet 2013-14-15/16'					

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
Your Choice Barnet Task and Finish Group	25/02/14	<p>1. Core permanent (non-agency) staffing levels for each service area should be identified on the Your Choice Barnet Risk Register as a Risk to Continuity of Service and Reputation. Risk Management Control should be in place before December 2013 to ensure that the identified number of core permanent staff for each service is maintained or exceeded at all times in order to mitigate any perceived risk posed to quality of present service provision. 'Next Steps/Action' recorded in the Risk Register should describe how this will be communicated across the organisation and more widely to ensure consistency and reassure Service Users and their families.</p>	Support recommendation 1 of the Task and Finish Group;	Rodney D'Costa	Sep-14	Mar-15	Sep-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		2. Your Choice Barnet should analyse the potential for business growth through in-home respite as an outreach service from Valley Way. Members suggested prioritising focus in this yet to be explored potential growth area in order to deliver before April 2014.	Support recommendation 2 of the Task and Finish Group	Rodney D'Costa	Sep-14	Mar-15	Sep-16	
		3. Your Choice Barnet should explore potential benefits of establishing an overarching charitable arm or friends group to enable access to grants or other funding opportunities and maximise tax efficiencies.	Support recommendation 3 of the Task and Finish Group and agree that the Council as well as Your Choice Barnet could explore such alternative funding models	Rodney D'Costa	Sep-14	Mar-15	Sep-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		4. The Council should have additional representation on the Your Choice Barnet Board. Members of the Task and Finish Group considered that, although two Councillors sit on the board of parent company (The Barnet Group Ltd.), experienced and appropriately briefed Members could serve to strengthen communication and contribute towards the joint aims in achieving strategic objectives and performance targets.	Recommendation 4 be revisited at a future date pending the Barnet Group's review of its structure, and implementation of the Council's new governance arrangements	Rodney D'Costa	Sep-14	Mar-15	Sep-16	
Early Years Review Task and Finish Group	25/02/14	1. To focus on early years provision development in areas where demographic changes mean there are gaps in childcare provision. This is an issue in both the South and West of the borough, especially Colindale, Golders Green and West Hendon.	Cabinet support each of the recommendations which will inform the presentation of an Early Years Strategy to Cabinet.	James Mass	Sep-14	Mar-15	Sep-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		2. To re-focus resources to improve early years support in the most deprived areas of the Borough and for the most vulnerable families in the Borough.	Cabinet support each of the recommendations which will inform the presentation of an Early Years Strategy to Cabinet.	James Mass	Sep-14	Mar-15	Sep-16	
		3. To recommend the integration of health professionals into Children's Centres.	Cabinet support each of the recommendations which will inform the presentation of an Early Years Strategy to Cabinet.	James Mass	Sep-14	Mar-15	Sep-16	
		4. To develop a sustainable funding solution for nursery schools and that the Schools Forum be informed of the view of this Task and Finish Group.	Cabinet support each of the recommendations which will inform the presentation of an Early Years Strategy to Cabinet.	James Mass	Sep-14	Mar-15	Sep-16	
20 MPH Zones Task and Finish Group	02/04/14	1. Cabinet are recommended to introduce a dedicated policy on 20 mph limits and zones which is to allow any schools in the borough to 'opt-in' for a 20 mph limit/zone. Both primary and secondary schools would be equally entitled to apply for a 20 mph limit/zone.	Support recommendations 1, 2, 3 and 4 of the Task and Finish Group, subject to the clarification that all community groups, including emergency services, may request 20MPH zones and would also be included in the consultation process.	Declan Hoare	Oct-14	Apr-15	Oct-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		2. Cabinet are recommended to review on a case by case basis other areas where a 20 mph zone could be suitable to be implemented.	Support recommendations 1, 2, 3 and 4 of the Task and Finish Group, subject to the clarification that all community groups, including emergency services, may request 20MPH zones and would also be included in the consultation process.	Declan Hoare	Oct-14	Apr-15	Oct-16	
		3. Cabinet are requested to update the Council's Road Safety Plan, to include a clear policy position on 20 mph zones and limits, and for this to be delivered within 12 months from the date of reporting to Cabinet.	Support recommendations 1, 2, 3 and 4 of the Task and Finish Group, subject to the clarification that all community groups, including emergency services, may request 20MPH zones and would also be included in the consultation process.	Declan Hoare	Oct-14	Apr-15	Oct-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		<p>4. Subject to Cabinet agreeing the adoption of a policy on 20 mph limits and zones, Cabinet or its successor committee are requested to ensure that an effective engagement strategy is devised and adopted which should be applied before the implementation of 20 mph zones / limits and other road safety measures. It is also requested that an effective application process is designed which specifies how residents, schools or any other community groups can request a 20 mph zone/limit to be introduced.</p>	<p>Support recommendations 1, 2, 3 and 4 of the Task and Finish Group, subject to the clarification that all community groups, including emergency services, may request 20MPH zones and would also be included in the consultation process.</p>	Declan Hoare	Oct-14	Apr-15	Oct-16	
Empty Properties Task and Finish Group	02/04/14	<p>1. The Council should substitute the existing 'refurbishment loan' offer with a competitive grant funding option tied to tenancy nomination rights. Officers should evaluate the offer against those of comparable local authorities and review annually.</p>	<p>Support recommendations.</p>	Declan Hoare	Oct-14	Apr-15	Oct-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		<p>2. Barnet Homes should be encouraged to develop a clearer range of competitive offers for owners of empty properties.</p> <p>3. In partnership with Barnet Homes, the Private Sector Housing team should develop a cohesive promotional programme to raise awareness of work being done to address empty properties in the borough. To be rolled out over the next 12 months and emphasising the following:</p> <ul style="list-style-type: none"> • rewards available for reporting previously unidentified empty properties which subsequently results in a New Homes Bonus payment being due to Council; • the revised Financial Assistance policy; and • the full range of support available from the Council and Barnet Homes. 	<p>Support recommendations.</p> <p>Support recommendation 3, subject to the replacement of the word 'emphasising' with 'considering'.</p>	Declan Hoare	Oct-14	Apr-15	Oct-16	
				Declan Hoare	Oct-14	Apr-15	Oct-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		4. Information outlining the various options available and highlighting penalties to be imposed for failing to comply with the Council's requirements concerning bringing empty properties back in to use should be produced and distributed with the 2015/16 council tax billing letter. The same information should be sent out every time an owner registers their empty property with the council tax team.	Support recommendations.	Declan Hoare	Oct-14	Apr-15	Oct-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		<p>5. To maintain the success of the current empty property programme the Council should develop a comprehensive strategy for the long-term identification and enforcement of empty properties. Enforcement action should be considered readily where it is appropriate to do so. The element of New Homes Bonus received by the Council as a result of empty properties being brought back in to use should be disaggregated from the total and reinvested in the programme to support on-going work in this area; alongside other income received as a direct result of action on empty properties.</p>	<p>With respect to recommendation 5, that funding for work on empty homes is part of the wider contractual funding relationship with Re, and that further work will be needed to identify the funding available for the programme.</p>	Declan Hoare	Oct-14	Apr-15	Oct-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		6. The Council should consider replacing the current temporary posts (due to terminate in 2014) within the Private Sector Housing Team with permanent posts dedicated to the identification, recording and inspection of empty properties and Houses of Multiple Occupancy (HMO). This could also maximise potential for fraud referrals to the Council's Corporate Anti-Fraud Team (CAFT).	Support recommendations.	Declan Hoare	Oct-14	Apr-15	Oct-16	
		7. The Council should consider introducing a commission scheme to encourage public reporting of empty properties. A cash reward could be paid to anyone reporting a previously unknown empty property that is subsequently brought back in to use and results in New Homes Bonus income being received. This arrangement would provide a benefit to the Council.	Support recommendations.	Declan Hoare	Oct-14	Apr-15	Oct-16	
		8. Vacant, or otherwise available, commercial units in the borough should be evaluated in partnership with Barnet Homes for possible conversion to residential use.	Support recommendations.	Declan Hoare	Oct-14	Apr-15	Oct-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		9. Officers working on Town Centre Regeneration projects should be required to report possible opportunities for residential use of spaces above shops.	Support recommendations.	Declan Hoare	Oct-14	Apr-15	Oct-16	
NHS Health Checks Scrutiny Review	02/04/14	1. Promotion. It is recommended that Public Health England develop a national communications strategy to promote awareness and advantages of Health Checks, supported by local campaigns. The campaign should seek to incentivise people to undertake a Health Check (e.g. by promoting positive stories relating to proactive management of risk factors or early diagnosis as the result of a check).	Cabinet support all of the recommendations.		Oct-14	Apr-15	Oct-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		2. Providers / Flexible Delivery. Health Checks should be commissioned to be delivered through alternative providers (e.g. pharmacies, private healthcare providers etc.) and at alternative times (e.g. evenings / weekends), and in different locations (e.g. mobile unit at football grounds, shopping centres, work places, community events etc. or via outreach (e.g. at home or targeting vulnerable groups)) to make Health Checks more accessible.	Cabinet support all of the recommendations.		Oct-14	Apr-15	Oct-16	
		3. Treatment Package. All elements of the Health Check should be delivered in a single session to streamline the process and make the experience more attractive. Commissioners should investigate feasibility of tailoring treatment options to specific communities.	Cabinet support all of the recommendations.		Oct-14	Apr-15	Oct-16	
		4. Referral Pathways. The patient pathway should clearly define the referral mechanisms for those identified as:- <ul style="list-style-type: none"> • Having risk factors; and • Requiring treatment 	Cabinet support all of the recommendations.		Oct-14	Apr-15	Oct-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		<p>5. Restructure Financial Incentives. Barnet and Harrow have different payment structures. It is recommended that contracts are aligned (preferably in accordance with a standard contract agreed via the West London Alliance) and that Health Check providers are paid on completion only.</p>	Cabinet support all of the recommendations.		Oct-14	Apr-15	Oct-16	
		<p>6. Resources. Public Health England and local authorities must consider the cost of the whole patient pathway and not only the risk assessment or lifestyle referral elements of the Health Check. Health Checks are currently not a mandatory requirement for GPs (delivered by Local Enhanced Service contracts) meaning that they may not be incentivised to deliver and nor have the capacity (human resources and physical space) to deliver. Nationally, Public Health England and NHS England should consider the cost of the whole pathway and on that basis a whole system review is recommended.</p>	Cabinet support all of the recommendations.		Oct-14	Apr-15	Oct-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		<p>7. Targeting. It is recommended that the Health Checks commissioning strategy should deliver a 'whole population' approach (offering checks to eligible population cohort), complemented by targeting of specific groups or communities particularly:-</p> <ul style="list-style-type: none"> • men (who statistically have a lower up-take than women); • faith communities (who statistically have a high prevalence of certain diseases); and • deprived communities (where there is a statistical correlation between deprivation and a low uptake of Health Checks) 	Cabinet support all of the recommendations.		Oct-14	Apr-15	Oct-16	
		<p>8. Screening Programme Anxiety. It is recommended that Public Health England, clinicians and local commissioners give consideration to managing potential public anxiety in participating in a screening programme.</p>	Cabinet support all of the recommendations.		Oct-14	Apr-15	Oct-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		<p>9. Barriers to Take-Up. Commissioners are recommended to research the reasons for the public not to participate in the Health Checks programme to identify what the barriers to take-up are. On the basis of the research findings, targeted engagement with under-represented groups is recommended.</p>	Cabinet support all of the recommendations.		Oct-14	Apr-15	Oct-16	
		<p>10. Learning Disabilities. It is recommended that Public Health England, clinicians and local commissioners give consideration to incorporating adults with learning difficulties into the Health Checks programme before age 40 due to their overrepresentation in the health system</p>	Cabinet support all of the recommendations.		Oct-14	Apr-15	Oct-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
Parking Policy (Cash Meters) Task and Finish Group	02/04/14	<p>1. Reintroduction of Cash Pay and Display Machines</p> <p>Conservative Group Recommendation – That the Environment Committee re-consider the possible reintroduction of cash pay and display meters early in the 2014/15 municipal year.</p> <p>Labour Group Recommendation – That Cabinet be recommended to bring back cash parking with immediate effect by converting the recently introduced credit/debit card pay and display meters (59 machines in total borough-wide) to accept cash payment.</p>	<p>Endorse recommendation 1 (Conservative Group recommendation) of the Task and Finish Group, with an amendment that Cabinet recommend that the Environment Committee re-consider the possible reintroduction of cash pay and display meters in the 2015/16 municipal year. Labour Group recommendation rejected.</p>		Oct-14	Apr-15	Oct-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		<p>2. Publicity. The Group recommends that a Communications Plan be developed to publicise borough-wide parking arrangements following the recent town centre reviews. It is recommended that this includes a front page article on Barnet First which includes details of the following schemes: 20 minutes free parking in loading bays; restrictions being amended to allow free parking in some locations; the introduction of some limited free parking at specific on-street locations and at Moxon Street Car Park; the locations of the credit/debit card payment machines; the locations where payment can be made by PayPoint and where scratch cards can be purchased.</p>	Support recommendations		Oct-14	Apr-15	Oct-16	
		<p>3. Signage. Officers be instructed to undertake a review of all parking signage in town centre locations to ensure that all regulations are clearly detailed.</p>	Support recommendations		Oct-14	Apr-15	Oct-16	

Task and Finish Group	Date considered by Cabinet	Recommendation to Cabinet	Cabinet Response	Contact Officer(s)	6 month update	12 month update	18 month update	Any further proposed action
		4. Enforcement. The Cabinet Member be requested to undertake a review of the enforcement approach undertaken by NSL to ensure that it is fair and appropriate and meets the parking objectives of the Council.	Support recommendations		Oct-14	Apr-15	Oct-16	

Meeting	Business Management Overview and Scrutiny Committee
Date	23 April 2014
Subject	Contract Monitoring Overview & Scrutiny Committee Forward Work Programme 2013/14
Report of	Scrutiny Office
Summary	This report outlines the Committee’s work programme for 2013/14

Officer Contributors	Andrew Charlwood, Overview & Scrutiny Manager
Status (public or exempt)	Public
Wards affected	All
Key Decision	No
Enclosures	Appendix A – Business Management Overview and Scrutiny Committee Work Programme 2013/14
Reason for urgency / exemption from call-in	N/A
Contact for Further Information:	Andrew Charlwood, Overview & Scrutiny Manager 020 8359 2014, andrew.charlwood@barnet.gov.uk

1. RECOMMENDATION

- 1.1 That the Committee note the items included in the 2013/14 work programme of the Business Management Overview & Scrutiny Committee (Appendix A).**
- 1.2 That the Committee refer any outstanding or additional items to be considered at the earliest opportunity on the relevant successor committee work programmes.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 None.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1. The Overview and Scrutiny Committees must ensure that the work of Scrutiny is reflective of the council's priorities.
- 3.2. The three priority outcomes set out in the 2013 – 2016 Corporate Plan are;
 - Promote responsible growth, development and success across the borough;
 - Support families and individuals that need it – promoting independence, learning and well-being; and
 - Improve the satisfaction of residents and businesses with the London Borough of Barnet as a place to live, work and study.

4. RISK MANAGEMENT ISSUES

- 4.1 None.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:
 - The Council's leadership role in relation to diversity and inclusiveness; and
 - The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 None in the context of this report.

7. LEGAL ISSUES

7.1 None in the context of this report.

8 CONSTITUTIONAL POWERS

8.1 The scope of the Overview and Scrutiny Committees is contained within Part 2, Article 6 of the Council's Constitution.

8.2 The Terms of Reference of the Scrutiny Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

9. BACKGROUND INFORMATION

9.1 The Business Management Overview and Scrutiny Committee's Work Programme 2013/14 indicates items of business previously considered by the Committee and forthcoming items.

9.2 The work programme of this Committee is intended to be a responsive tool, which will be updated on a rolling basis following each meeting, for the inclusion of areas which may arise through the course of the year.

9.3 The Committee is empowered to agree its priorities and determine its own schedule of work within the programme.

9.4 This being the final meeting of the Business Management Overview and Scrutiny Committee, any outstanding or additional items should be considered for referral to the relevant successor committee under the new governance system commencing from June 2014.

10. LIST OF BACKGROUND PAPERS

10.1 None.

This page is intentionally left blank

**London Borough of Barnet
Business Management Overview
and Scrutiny Committee
May 2013 – May 2014**

Contact: Andrew Charlwood, 020 8359 2014, andrew.charlwood@barnet.gov.uk

Subject	Decision requested	Cabinet Member	Author
3 July 2013			
Call-ins	<p>The Committee considered the following call-ins of decisions taken at Cabinet / Cabinet Resources Committee on 24 June 2013:</p> <ul style="list-style-type: none"> - Development and Regulatory Services; - Housing Allocations Scheme Review; and - Sale of the Former Hendon Football Club Site 	Leader of the Council / Deputy Leader of the Council / Cabinet Member for Resources and Performance / Cabinet Member for Environment	N/A
Task and Finish Groups Recommendation Tracking – Early Intervention and Prevention Update	The Committee received an update on the methodology used by Delivery Units to RAG rate the progress made in implementing recommendations made by task and finish groups (with specific reference to the Early Intervention TFG reported to committee on 2 May 2013)	N/A	Family Services / Scrutiny Office
Members' Item – Scrutiny Review of Your Choice Barnet	The Committee considered a Members' Item in the name of Councillor Barry Rawlings and agreed to establish a task and finish group review of Your Choice Barnet	Cabinet Member for Adults	Scrutiny Office

Subject	Decision requested	Cabinet Member	Author
16 September 2013			
Housing Allocations Scheme Review and Introduction of a Placements Policy	In accordance with the request made at the 4 July 2013 meeting, the Committee will scrutinise the consultation findings, Housing Allocations Scheme Review and Placements Policy in advanced of Cabinet taking a decision on 24 September 2013.	Cabinet Member for Housing	Scrutiny Office / Director for Place
7 October 2013			
Petition WalkSafeN14	Committee to receive a petition which has received in excess of 2,000 signatures submitted by the WalkSafe N14 group	Cabinet Member for Environment	Scrutiny Office
Saracens Event Day Controlled Parking Zone Update	Committee to receive an update of the review of the Saracens Cophall CPZ scheme conducted at the end of the current season.	N/A	Development and Regulatory Services
Members' Item – Parking Policy (Councillor Alan Schneiderman)	Committee to consider a request from Councillor Alan Schneiderman to convene a task and finish group to consider parking issues in the borough.	Cabinet Member for Environment	Scrutiny Office
Task and Finish Groups / Scrutiny Panels - Recommendation Tracking	On-going monitoring of implementation of recommendations made by Task and Finish Groups and Scrutiny Panels (accepted by Cabinet only) at six-monthly intervals. <ul style="list-style-type: none"> • Carbon Footprint TFG • Health and Social Care Integration TFG 	N/A	Scrutiny Office

Subject	Decision requested	Cabinet Member	Author
Task and Finish Group Updates	Committee to receive an update on the currently convened Task and Finish Groups	N/A	Scrutiny Office
18 November 2013			
Call-in – Pavilion Way HA8 Proposed Disposal	To consider a call-in from Councillor Alison Moore in relation to decision taken by Cabinet Resources Committee to dispose of Pavilion Way HA8	Leader of the Council	Director for Place / Enterprise and Regeneration Lead Commissioner / Re
Regeneration Annual Report	Committee to receive the Regeneration Annual Report to include Brent Cross / Cricklewood	Leader of the Council	Director for Place / Enterprise and Regeneration Lead Commissioner / Re
Draft Equalities Policy and ‘Communities Together’ Action Plan	Committee to consider the Draft Equalities Policy and ‘Communities Together’ Action Plan	TBC	Commissioning Group

Subject	Decision requested	Cabinet Member	Author
6 January 2014			
Interim Update Report on the Growth and Regeneration Programme	Update on the progress being made towards delivering the Borough's regeneration schemes and skills and enterprise activities, including key achievements and successes in the last twelve months as well as expected activities to end March 2014	Leader of the Council	Enterprise and Regeneration Lead Commissioner / Head of Regeneration (Re)
Housing Strategy	Committee to receive a report on the process for developing a Housing Strategy for Barnet	Cabinet Member for Housing	Housing and Environment Lead Commissioner / The Barnet Group (Barnet Homes)
Task and Finish Groups / Scrutiny Panels - Recommendation Tracking	<p>On-going monitoring of implementation of recommendations made by Task and Finish Groups and Scrutiny Panels (accepted by Cabinet only) at six-monthly intervals.</p> <ul style="list-style-type: none"> • Secondary School Places OSP • Early Intervention and Prevention Services (Children's Services) TFG • Contract Monitoring and Community Benefit TFG 	N/A	Scrutiny Office
Parking Policy Task and Finish Group	To consider the approach to the Parking Policy Task and Finish Group agreed in October 2013	N/A	Scrutiny Office

Subject	Decision requested	Cabinet Member	Author
11 March 2014			
Housing Development	Committee to receive an update on the progress of housing schemes agreed by Cabinet Resources Committee in June 2013.	Cabinet Member for Housing	Director for Place / Housing and Environment Lead Commissioner / The Barnet Group (Barnet Homes)
North London Waste Authority	Committee to receive an update on the work of the North London Waste Authority	Cabinet Member for Environment	Director for Place
Crime and Disorder Scrutiny	Committee to determine arrangements for crime and disorder scrutiny 2013/14 to include: <ul style="list-style-type: none"> - New Policing Model; - Enhancements to Safer Communities Strategy; - Delivery against the Safer Communities Strategy 2011 – 2014; and - Update from the Barnet Community Safety Engagement Group 	Cabinet Member for Resident Safety and Engagement	Community and Well Being Assistant Director / Head of Community Safety
Parking Policy (Cash Meters) Task and Finish Group	Committee to consider the final report of the Parking Policy (Cash Meters) Task and Finish Group for onward referral to Cabinet	N/A	Scrutiny Office
20 MPH Zones Task and Finish Group	Committee to consider the final report of the 20 MPH Zones Task and Finish Group for onward referral to Cabinet	N/A	Scrutiny Office

Subject	Decision requested	Cabinet Member	Author
23 April 2014			
Call-in – Children’s Service Contract Arrangements	To consider a call-in from Councillor Barry Rawlings in relation to decision taken by the Cabinet Resources Committee in relation to Children’s Service Contract Arrangements	Cabinet Member for Education, Children and Families	Family Services Director
Overview and Scrutiny Annual Report	Members are requested to consider the Overview and Scrutiny Annual Report 2013/14 for reporting to Annual Council	N/A	Scrutiny Office
Task & Finish Groups / Overview & Scrutiny Panels – Legacy Arrangements	The Committee are requested to approve the proposed arrangements for referring recommendations made by Task & Finish Groups / Overview & Scrutiny Panels to the new theme committees which will be introduced when the committee system form of governance is introduced in June 2014	N/A	Scrutiny Office
Items to be allocated			
Skills, Enterprise and Employment Action Plan	Committee to receive updates on: <ul style="list-style-type: none"> • progress made in delivering of the Skills, Employment and Enterprise Action Plan 2012 – 2015; and • details of the Council’s approach to developing an Enterprise Strategy 	Leader of the Council	Assistant Director Commissioning Strategy Director for Place / Enterprise and Regeneration Lead Commissioner

This page is intentionally left blank